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GEORGETOWN AMERICAN UNIVERSITY

Print or type on this form. The application must be fully completed to be considered. Please complete each section, and submit with your CV and credentials to administration@gau.edu.gy

We are an Equal

Opportunity Employer and committed to excellence through diversity

Employee Application Form

|  |  |
| --- | --- |
| **Personal Information**  |  |
| Name |   |
| Address  |   |
| Tel No |  | Cell No |  |
| Email Address |   | Skype ID: |  |
| Date of Birth*mm/dd/yy*  |  | National ID/Passport No: |  |
| Are you legally eligible to work in Guyana?  | Yes[ ]  No [ ]  |
| Are you legally eligible to work in USA? | Yes[ ]  No [ ]  |
| If selected for employment are you willing to submit to a background check? | Yes[ ]  No [ ]  |

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| --- |
| **Position**  |
| Position you are applying for  | Student Affairs Officer |
| Expected start date  |   |
| Desired pay  |   |
| Employment desired  |  [x]  Full-time [ ]  Part-time [ ]  Temporary  |

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| --- |
| **Education** |
| School name  | Location  | Years attended  | Degree  |
|   |  |  |  |
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| **Reference**  |
| Name | Title | Company  | Phone No.  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

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| **Employment History**  |
| Employer 1 |   | Job Title |   |
| Work Address |  |
| Work Phone |   | Date Employed  |  |
|  |
| Employer 2 |   | Job Title |   |
| Work Address |   |
| Work Phone |   | Date Employed  |   |
|  |
| Employer 3 |   | Job Title |   |
| Work Address |   |
| Work Phone |   | Date Employed  |   |
|  |
| Employer 4 |  | Job Title |   |
| Work Address |   |
| Work Phone |  | Date Employed  |   |

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| **Signature Disclaimer**  |
| I certify that my answers are true and complete to the best of my knowledge.If this application leads to employment, I understand that false or misleading information in my application or interview may result in my employment being terminated. |
| Name |   | Signature  |  |
| Date  |   |